

Tom Budd

AI GOVERNANCE & EVALUATION | RESPONSIBLE AI OPERATIONS | PROGRAM DELIVERY

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PROFESSIONAL SUMMARY

Operations and program leader bringing 15+ years of experience delivering complex cross-functional initiatives, technology-enabled process change, and executive-ready systems. Since 2022, built a hands-on responsible-AI practice spanning evaluation design, governance testing, human-review workflows, structured research, and prototype direction. Founder of ResoVerse LLC and United States Coast Guard veteran, with a record of converting ambiguous requirements into governed workstreams, clear decisions, and practical implementation.

CORE CAPABILITIES

AI Governance & Evaluation | Evaluation Design & Test Protocols | Human-in-the-Loop Workflows | AI Risk, Escalation & Approval Design | Responsible AI Implementation | Program & Workstream Delivery | Business Analysis & Requirements | Technology Implementation Support | Process Improvement | Testing & Documentation | Change Management & Training | Vendor, Budget & Risk Management

AI WORK AND VENTURE DEVELOPMENT

ResoVerse LLC — Founder | Applied AI Research, Evaluation & Venture Development

San Diego, CA | 2026–Present

- Directing applied research and prototype work focused on responsible AI implementation, evaluation, governance, and human-centered technology.
- Translating governance questions into inspectable frameworks, test protocols, agent-action audit patterns, risk classifications, approval gates, and reconstructable decision records.
- Managing requirements, workstreams, tool evaluation, testing, documentation, commercialization planning, and SBIR preparation; publishing clean-room artifacts with explicit limitations.

Independent Artificial Intelligence Study

2022–Present

Built a structured, hands-on practice spanning AI evaluation, responsible adoption, governance, agent oversight, research synthesis, prototype direction, and technical documentation.

The Brink SBDC, University of San Diego — Venture-Development Participant

San Diego, CA | 2026–Present

AI Spring Workshop Series and Lean Essentials Sprint Cohort 27; advisor-supported business-model development, commercialization planning, pitch refinement, and SBIR preparation.

PROFESSIONAL EXPERIENCE

Kyriba — Workplace Experience Manager, Americas

San Diego, CA | Aug 2018–Mar 2024 | Global financial-technology SaaS

- Directed requirements-to-delivery planning for a 55,000-square-foot headquarters project, aligning executive, employee, security, technology, and operational needs across coordinated workstreams.
- Managed workplace programs across the Americas, including multimillion-dollar budgets, vendor portfolios, schedules, risks, executive updates, and operational follow-through across multiple offices.
- Converted operational needs into Salesforce license workflows and implementations involving Egencia, Envoy, and related platforms through requirements, process design, testing, documentation, training, and adoption.
- Produced policies, playbooks, management reports, presentations, and training materials that standardized processes and made complex decisions actionable.
- Served on the ESG executive steering committee and led carbon-reduction planning across research, stakeholder coordination, implementation, metrics, reporting, and change communication.

SmartDrive Systems, Inc. — Administrative Operations Manager

San Diego, CA | Apr 2013–Sep 2017 | Venture-backed fleet-safety technology

- Built processes, policies, systems, and workplace infrastructure supporting growth from approximately 64 to more than 250 employees.
- Managed two office expansions from requirements and site planning through vendors, layouts, implementation, and employee moves across engineering, production, warehouse, and office teams.
- Oversaw IT coordination, facilities, vendors, travel, onboarding, and administrative operations; translated needs into priorities, budgets, service expectations, and escalation paths.
- Created repeatable documentation and digital workflows supporting consistent information access, onboarding, and cross-functional coordination.

EARLIER EXPERIENCE

CW Property Management — Business Process Optimization Consultant

San Diego, CA | Sep 2011–Apr 2013

- Led the Tenant Pro-to-AppFolio transition from requirements mapping through implementation, improving property-management workflows, reporting, and financial accuracy.
- Established a cloud-based office environment integrating document management and accounting systems; implemented online payments and website-connected service improvements.

L&L Holding Company, LLC — Operations and Administration Manager

New York, NY | Aug 2010–May 2011

- Supported Salesforce deployment and training, implemented SharePoint collaboration, coordinated IT vendors, and helped deliver an office renovation with server and Cisco phone-system upgrades.
- Developed policies and continuity procedures, managed budgets and contracts, and coordinated priorities with executives and service providers.

GIC Real Estate — Office Manager / Executive Assistant / Senior Administrator

New York, NY | Mar 2008–Aug 2010

Supported office renovations, technology vendors, budgets, records, security, policies, and administrative teams across North American operations; prepared operational documentation and executive materials.

SELECTED PUBLIC EVIDENCE

AI Governance Benchmarks

github.com/tombudd/ai-governance-benchmarks

Evaluation design: Clean-room synthetic cases, deterministic scoring, reproducible reports, tests, CI, and explicit limitations.

Agent Action Audit Template

github.com/tombudd/agent-action-audit-template

Auditability: Schema-backed synthetic records for safe, blocked, and human-review actions with validation checks.

Human-AI Governance Lab

github.com/tombudd/human-ai-governance-lab

Human oversight: Public workflow examples for risk classification, approval gates, bounded delegation, and reviewable decisions.

TECHNOLOGY AND METHODS

Platforms: Microsoft 365, Google Workspace, Notion, GitHub, Vercel, Salesforce, AppFolio, SharePoint, Egencia, Envoy, and cloud-based workflow systems.

AI-assisted work: OpenAI/ChatGPT, Codex, Consensus, and GitHub Copilot for structured research, prototype development, evaluation design, documentation, and human-reviewed workflows.

Methods: Requirements gathering, process mapping, workflow design, testing, implementation support, documentation, training, change management, risk tracking, and executive reporting.

EDUCATION AND SERVICE

Hofstra University — 114 credits completed toward B.A., Performance & Technical Theater Studies | Hempstead, NY

United States Coast Guard — Honorable service aboard USCGC Gallatin (WHEC-721)

Portfolio evidence note: Public projects demonstrate bounded methods and inspectable artifacts; they do not establish independent validation, production certification, or general AI safety. Implementation was AI-assisted and human-directed.